



Government of West Bengal
Food & Supplies Department
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<https://food.wb.gov.in>



File No. FNS/17099/4/2021-IT-SEC

No : 3430 - FNS/17099/4/2021-IT-SEC

Dated: 28.08.24

ORDER

Sub. - Issuance of Ration card to Migrant Labourers not having Ration card.

To comply with the direction of the Hon'ble Supreme court of India in connection with M.A no 94 of 2022 in SMW (C) no-6 of 2020, all the identified eligible **Migrant Labourers** who do not yet have ration card shall be issued Ration Card immediately.

In this connection, Labour Department of West Bengal and some other States have provided the details of Migrant labourers who are resident of West Bengal. Department has already verified the data of these migrant labourers with the Ration Card database on the basis of Aadhaar provided to us by the Labour Department and other States and found that most of the migrant labourers have Ration Card. However there are few migrant labourers who do not have ration card.

To provide Ration Card to these remaining Migrant Labourers **on an urgent basis**, department has devised an **online module**. In this module, data of such labourers has been made available in the login of Inspector, F&S along with details like Name of the migrant labourer, Father / husband name, Gram Panchayat / Ward name, Address, Mobile number in a downloadable excel format. Also there shall be only two layers of approval in providing ration card to these individuals. First is entry & verification by Inspector & second is approval by SCFS/RO.

This list of Migrant Labourer as provided in the online module shall be processed in the following way:

- 1) The Inspector, F&S shall first download the list & contact the listed migrant labourer over phone to know whether he has Ration Card or not and collect other details.
- 2) As these individuals have already been identified as migrant labours, formal application is not required to provide Ration card to these individuals.
- 3) There might be **four categories** of individuals in the list:
 - i. Migrant Labour who has a ration Card
 - ii. Migrant Labour has no Ration card but his/her family has ration card
 - iii. Neither Migrant labour nor his/her family don't have a ration card
 - iv. Migrant Labour was not traceable despite several efforts
- 4) If the listed migrant labourer already has a Ration card, the Inspector should select the option- "**Migrant Labour has a ration Card**" & then enter the ration card number in the specified field against the labourer - **INSERT RATION CARD NUMBER** and on submission after verification the card will be flagged as Migrant Labour in the database. It is to be noted that if the ration card is deactivated, the migrant labourer should be facilitated to get the Ration Card activated immediately

through eKYC. If the Migrant Labour is not physically present, then eKYC can be done through Aadhar linked OTP.

- 5) If it is found that the concerned labourer does not have Ration card but his family member(s) have ration card, in that case the option "**Migrant Labour has no Ration card but his/her family has ration card**" shall be selected & then ration card number of any member of the-family shall be entered. The details of the family members will be displayed. If it appears that the migrant labourer belongs to the family, then the Inspector shall check the individual details, update address if needed through the link in the module. System shall treat this as a **Form 4** and on submission the details will be available with SCFS/RO for approval. On approval a card will be issued to the incumbent and sent via India Post.
- 6) In the same way, if it is found that no member in the family of the migrant labourer have ration card, then the Inspector shall select the option- "**Neither Migrant labour nor his/her family have a ration card**" & then he shall check the individual details, add address through the link in the module. System shall treat this as a **Form 3** and on submission the details will be available with SCFS/RO for approval. On approval a card will be issued to the incumbent and sent via India Post.
- 7) If any listed labourer or his family member **cannot be traced** in spite of the best efforts including repeated calls and local enquiry, it may be marked as "**Migrant Labour was not traceable**" in the module. **It should be ensured that sincere and repeated efforts are made to locate and contact the migrant labourer.**

It is to be noted that the list of provided Migrant Labourer should be processed only through the online module under the menu "Migrant Labourer" in RCMS login, so that, department can track the issuance of Ration card to the Migrant labourer, and submit compliance report before the Hon'ble Supreme Court of India.

Roles & Responsibilities:

1) Area Inspector, F&S:

To process the entire list through the module in his/her jurisdiction by 15.09.24.

2) SCFS/RO:

To monitor and ensure completion of entry by Inspectors by 15.9.24 and approval by him/her by 20.9.24

3) DCFS/DDR:

To monitor and ensure completion by 20.9.24 in his/her District/Sub Control.

4) DDP&S/DR:

To monitor and ensure completion by 20.9.24 in his Directorate.

Enclo- User manual


Special Secretary (IT)

to the Government of West Bengal

Copy forwarded for information and necessary action to-

1. Sr SS (Food), F&S Department.
2. Director of DDP&S with request to closely monitor the process and get it done by 20/9/24.
3. Director of Rationing with request to closely monitor the process and get it done by 20/9/24.
4. Additional Secretary, Labour Department, West Bengal.
5. District Magistrate (all)
6. Sr TD, NIC.
7. OSD Reform Cell.
8. Law Officer, F&S Department.
9. DCF&S/JDR/DDR (All).
10. Project Manager, Reform Cell.
11. PS to HMIC, F&S Department.
12. PS to HMOS, F&S Department.
13. Sr. PA to Principal Secretary, F&S Department.


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